Dr.Mahalingam College of Engineering and Technology –
Pollachi 642 003

Ref: MCET/IQAC/LAC/2026-27 - 117 Date: 03.07.2026

CIRCULAR

Sub: Re-Constitution of Library Advisory Committee -Reg.

Ref: Circular No. MCET/IQAC/66/ LAC / 2025-26, Dt. 20.06.2025

With reference to the office circular cited above, the **Library Advisory Committee** is re-constituted with the following members from the academic year 2026-27 until further order.

S.No	Name	Representation
1	Dr.N.Shanmugasundram , Associate Professor Mech	Convener
2	Dr. J.Bhavithra, Associate Professor/ CSE	Co- Convener
3	Dr.D.Balamurugan	Librarian
4	Dr.K.Subramanian	Associate Librarian
5	Dr.R.S.Venkatesan, AP (SG) /ECE	Member
6	Ms.S.Divya Vahini, AP /MCA	Member
7	Mr.M.Padmanaban, AP (SS) /Mech	Member
8	Ms.S.Soundariya, AP (SS) /IT	Member
9	Mr.J.Arthur Vasanth, AP (SS) / EEE	Member
10	Mr. V.D. Tamilarasan, AP (SS)/ AUTO	Member
11	Ms.D.C.Kiruthikka. AP (SS)/ AI&DS	Member
12	Ms.P.Vanjipriya, AP (SS)/ AI&DS	Member
13	Mrs.S.Suthaviji, AP (SS) /Civil	Member
14	Mrs.V.Shanmugaveni, AP/ CSE (CYS)	Member
15	Dr.J.Johnson William, AP (SS)/ Physics	Member
16	Mr.K.Kanniyarasu , AP (SS) /CSE (AIML)	Member
17	Ms.S. Devilavanya, AP /CSE	Member
18	President of SGS - Student	Member
19	President of Readers Park- Student	Member

Functions:

- To suggest measures for improvement and development of the library resources.
- To advising, developing and monitoring Budget, purchase of books, e-resources, access, working hours, library automation, stock checking and other activities.
- To maintain liaison between Central Library and various departments.
- To suggest measures in improvement in library services.

Meetings:

Minimum one meeting per year. However, the meeting may be scheduled as and when necessary.

Role of Member Secretary:

The Convener of the committee shall convene the meeting with the approval of the Principal, prepare the agenda, record the minutes and circulate amongst the members. Shall ensure compliance of all decisions of the Committee

PRINCIPAL

To: The members concerned
Copy to: All Head of the Departments/Section In-charges
Copy to: Central Office, HR Office, MCET Office, IQAC
Copy to: Deans & Vice Principal
Copy submitted to: The Joint Secretary for kind information