

Dr. Mahalingam College of Engineering and Technology- Pollachi-03.**(An Autonomous Institution)****Office of Dean Research and Innovation****NITTT Module Incentive –Claim Form and Checklist****Form 1****NITTT Course details:**

Claim for the Academic year	JUNE _____ to MAY _____
Name of the Faculty	
Designation and Department	
Name of the Course Platform	NITTT
NITTT module Number(s) and Module Name(s)	

Check-List & Recommendation*(Please provide Hard and Soft Copy of below mentioned details)*☐ Completion Certificate ☐ Completed in First Attempt

I /We assured you that the above-mentioned details are correct. I declare that the incentive for the above-mentioned online course was not claimed previously and it will not be claimed in MCET in the future.

S.No.	Name of the Faculty	Designation & Department	Claim Amount	Signature with Date	Recommendations of HoD
1.					Verified/Not Verified <hr/> (Signature of HoD)

Date:**Place:****For office Use Only**

The details are verified and incentive of Rs. _____ has been recommended.

S.No.	Name of the Faculty	Designation & Department	Name of the course(s)	Amount Claimed	Amount Sanctioned
1.					
Total Grant					

MCET-SWAYAM/NPTEL Coordinator**Signature of the Dean R & I****Signature of the Principal**

NORMS FOR REIMBURSEMENT OF REGISTRATION FEES FOR ONLINE COURSES

- Faculty members (Experience less than 5 years) are encouraged to complete modules under National Initiative for Technical Teachers Training through online mode. NITTT modules (8 nos) incurs totally Rs. 10,000 (Rs.2000 for one-time registration and Rs. 1000 for each module) for completion. Faculty members can claim 30% of total amount after first year of registration another 30% at the end of second year and remaining 40% at the end of third year. Faculty members passing the module in first attempt are eligible for claim.