# Dr. Mahalingam College of Engineering and Technology

(An Autonomous Institution) Udumalai Road, Pollachi, Tamil Nadu 642003

## Office of the Controller of Examinations

#### MCET/COE OFFICE/EVEN SEM 2024-25/CIRCULAR/16

06.08.2025

#### **CIRCULAR**

Sub: Revaluation for ESE – I,II,III,IV Year UG/PG (Regular/Arrear), Passed out & Exhausted students- Apr/May 2025-reg.

The students are hereby informed to apply for revaluation of answer scripts for the Autonomous End Semester Examination Apr'/May 2025 as per the procedure given below:

### **Revaluation Procedure:**

- 1 A student has to remit Rs.300 per script in order to receive Photostat copy (UG/PG).
- 2 After receiving the Photostat copy, the student may consult with any faculty of his/her choice
- Once the student is convinced, he/she may apply for revaluation after remitting Rs.400/- per script.

S.no	Description	Date
	I - Applying Photostat copy	
i	Registration for Photostat copy through the Application form (Hard copy) Available in college Website	07.08.2025 to 20.08.2025
ii	Payment of fees for Photostat copy through <b>Online mode</b> payment (Bank details are mentioned in the Application Form )	
	II - Issue of Photostat copy through the department	26.08.2025
	III - Applying revaluation	
i	Registration for revaluation through the Application form (Hard copy) available in college Website	28.08.2025 to 30.08.2025
ii	Payment of fees through Online mode Payment (Bank details are mentioned in the Application form)	

**Note:** The departments HoD's are requested to issue the registration form to their students from department office.

Encl: Registration forms (1.Photo copy of Answer Script, 2.Revaluation)

All HoDs (With a request to inform their Department Students)
Copy to: All Notice Boards, Principal, Vice Principal, Dean, Asso.Deans, CoE Office,
MCET Office, (Through E-mail only)

Copy Submitted to: The Secretary for kind information