**Office of Dean - Research & Innovation**

Seed Money for In-house R&D Project Work Flow Process

1. Submission of Proposal Seeking Seed Money
   - In-house R&D project (open throughout the year)
   - **FORM 1**

2. Project Presentation
   - (Internal R&I Committee)
   - **FORM 2, PPT**

   After Approval

3. Submission of Acknowledgment Form
   - **FORM 3**

4. Initiation of Purchase of Equipment
   - **FORM 4**

5. R&D Project In-progress

6. Periodical Review Meeting
   - **FORM 5, PPT**

7. Completion of R&D Project

8. Outcome of the Project:
   - Patent/ Indexed Journals/ Conferences

9. Submission of Report & UC
   - **FORM 6 & 7**