

Office Order No. 246

SUB: Incentive Norms for Various R&I Related Activities – Reg.

Ref: 1 Office Orders 207(A) & 207(B) Dt. 26.09.2017.

2. Secretary Office Approval Dt.12.09.2022

It is informed that, the following incentive norms for various research and innovation activities carried out by the faculty members such as journal paper publications, patents, external research funding, consultancy and training services rendered and online course participation are as follows.

A) INCENTIVE NORMS FOR PAPER PUBLICATION

Publication of papers in Scopus Indexed journals	: Rs.3000
Publication of papers in SCIE Indexed journals	: Rs.5000
Publication of papers in top 25 percentile journals (Q1)	: Rs.7500

<ul style="list-style-type: none">• Only first three author positions are eligible for incentives
<ul style="list-style-type: none">• Faculty members who are currently working in MCET and who published article with MCET affiliation are only eligible for incentive
<ul style="list-style-type: none">• Incentive amount mentioned per article will be equally distributed among maximum of three MCET authors

B) INCENTIVE NORMS FOR PATENT GRANT

Granted patent with inventors limited to 5 members and all are from our institution	Rs.7000
Granted patent with inventors limited to 5 members (including members from other institutions)	Rs.5000

C) NORMS FOR SHARING OF CONSULTANCY REVENUE



Net revenue received for consultancy	Institution resources are utilized	60:40 ratio 60% to institution 40% as incentive
	Institution resources are not utilized	40:60 ratio 40% to institution 60% as incentive
Norms for distribution of Incentive		
Faculty team members handling the consultancy		: 75%
Department supporting staff involved in the consultancy work		: 15%
MCET Office		: 5%
Central Office		: 5%

D) NORMS FOR SHARING OF INCENTIVE FOR EXTERNAL FUNDED PROJECTS

Sl.No.	Nature of external fund	Proposed incentive & Norms	
		Range	Incentive Amount (in Rs.)
1	Research Funding (Proposals related to research only) (MODROBS & TNSCST projects etc., are not considered)	Above 30 Lakh	1.0 Lakh
		>25-30 Lakh	90,000
		>20-25 Lakh	80,000
		>15-20 Lakh	70,000
		>10-15 Lakh	60,000
		>5-10 Lakh	40,000
		>3-5 Lakh	30,000
		2-3 Lakh	20,000
2	The above incentive are to be shared as follows		
	Description	% of share of incentive	
	Principal investigator & Faculty team members (PI-40%; Co-PI-30%; Other faculty team-10%)	80%	
	Department supporting staff involved in the project	15%	
	If the department supporting staff not involved in the project	10% to PI & 5% to Office	
	Office	5%	
	50% of the incentive are to be distributed upon receiving first installment and the remaining 50% are to be issued after successful submission of Utilization Certificate.		

E) NORMS FOR REIMBURSEMENT OF REGISTRATION FEES FOR ONLINE COURSES

<ul style="list-style-type: none"> Participation in online courses only through COURSERA, NPTEL, SWAYAM platforms are mandatory for every faculty (Office Order 240, Dt. 26.10.2021) for which the yearly maximum claim per faculty is revised as Rs. 1500
<ul style="list-style-type: none"> Faculty members (Experience less than 5 years) are encouraged to complete modules under National Initiative for Technical Teachers Training through online mode. NITTT modules (8 nos) incurs totally Rs. 10,000 (Rs.2000 for one-time registration and Rs. 1000 for each module) for completion. Faculty members can claim 30% of total amount after first year of registration another 30% at the end of second year and remaining 40% at the end of third year. Faculty members passing the module in first attempt are eligible for claim.
<ul style="list-style-type: none"> OD will be provided to attend selective on line course exams. Maximum 3 days/faculty/year


 PRINCIPAL


To All Faculty members (through their HoDs)
 Copy to All HoDs/HoS
 Copy to: Central Office, HR Office, MCET Office
 Copy to: Dean (A&A), Dean (R&I) & Vice Principal
 Copy to: Office Order Book
 Copy submitted to the Secretary

Ref:MCET/RI/2023-24

Date: 13.02.2024

OFFICE ORDER No. 252


Sub: Revised Incentive Norms for Intellectual Property Rights (IPR) Activities -Reg

Ref: Office Order No: 246, Dt: 13.09.2022 & Approval Dt.13.02.2024

It is hereby informed that, in partial modification of the office order referred above, the following are the revised incentive norms for Intellectual Property Rights (IPR) related activities conducted by our faculty members with effect from January 2024 onwards.

S.No	Type of IPR	CRITERIA	AMOUNT
1	Granted Patent	1. Granted Patent with inventors and all from our institution 2. Without any financial support from our institution	Rs.7000/-
		1. Granted Patent with inventors and all from our institution 2. With financial support from our institution	Rs.5000/-
		Granted Patent with inventors limited to first 5 members (including members from other institutions)	Rs.4000/-
2	Granted Design	1. Granted Design with inventors and all from our institution 2. Without any financial support from our institution	Rs.3000/-
		1. Granted Design with inventors and all from our institution 2. With financial support from our institution	Rs.2000/-
		Granted Design with inventors limited to first 5 members (including members from other institutions)	Rs.1000/-
3	Registered Trademark	Registered Trademark should only be from "MCET"	Rs.3000/-
4	Registered Copyright	Applicant(s) and Author(s) should only be from "MCET"	Rs.1000/-

To: All Head of Departments
(with a request to inform their faculty members)
Copy to: MCET Office, HR Office & Central Office
All Deans & CHRO
Copy to : Office Order File
Copy submitted to the Secretary


PRINCIPAL
