

**Dr. Mahalingam College of Engineering and Technology,  
Pollachi 642 003**

MCET/IQAC/Meeting/2025 – 26/01

Date: 14.07.2025

**CIRCULAR**


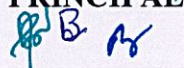
**Sub:** In-house meeting for IQAC-reg.

The In-house meeting for Internal Quality Assurance Cell (IQAC) is scheduled on 23.07.2025 at 10.00 AM in Principal Conference Hall. All Dean's and HoD's are requested to attend the meeting.

The agenda of the meeting:

1. Status of Anna University Affiliation Visit for the AY 2025-26.
2. NBA Compliance Report & Extension order received- MECH, ECE, CSE, EEE & IT
3. Academic and Administrative Audit for the AY 2024-25
4. New Faculty Induction Programme for the AY 2025-26
5. Annual review meeting (1<sup>st</sup> June 2024 to 31<sup>st</sup> May 2025) to analyse activities planned and achieved by the department against target for the AY 2024-25.
6. Any other Matters

**Encl :** Annual Review meeting Presentation Template

  
**PRINCIPAL**  


To: All Dean's & HoD's

Copy to: IQAC & MCET Office

Copy Submitted to: The Secretary for kind information

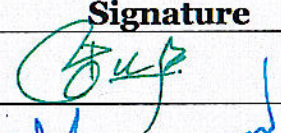
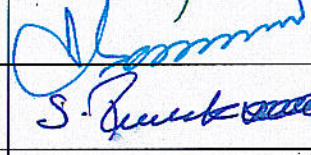
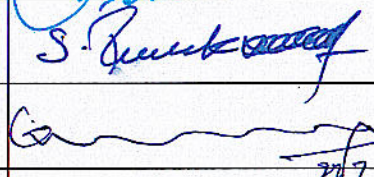
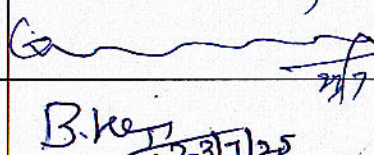
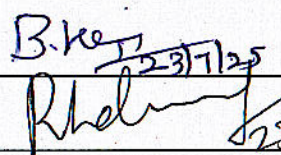
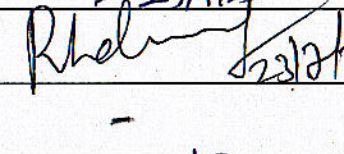
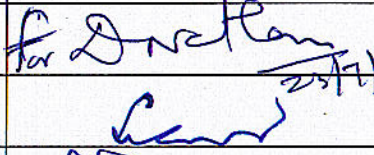
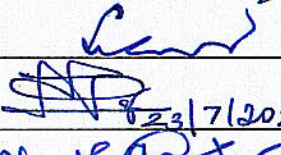
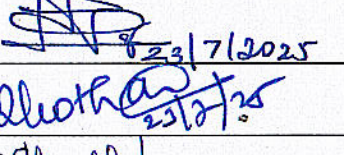
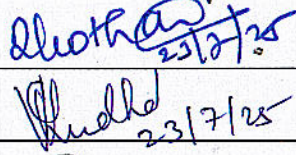
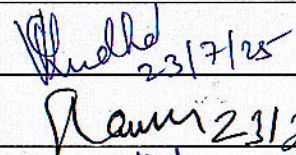
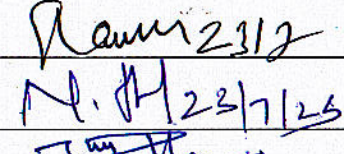
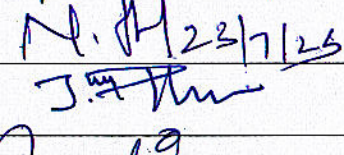
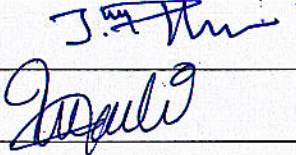
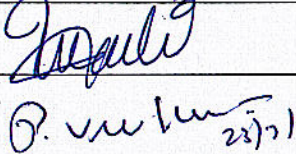
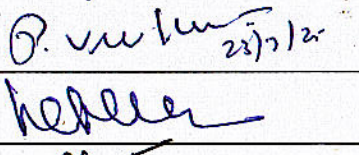
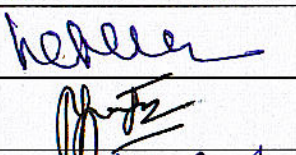
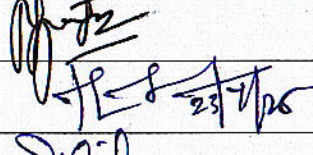
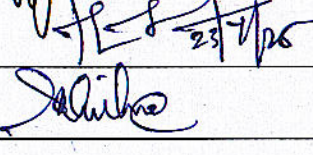
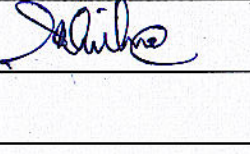


## In-house meeting for IQAC

## Attendance sheet

Date: 23.07.2025 Venue: Principal Conference Hall

Time: .11.00 am

S. No	Name	Designation	Signature
1.	Dr.P.Govindasamy	Principal	
2.	Dr.A.Senthilkumar	Vice Principal	
3.	Dr.S.Ramakrishnan	Sr.Prof & Dean-Research and Innovation	
4.	Dr.K.Vijayakumar	Professor /EEE & Asso.Dean Academics	
5.	Dr.B.Kannapiran	Professor /ECE & Asso. Dean-IQAC	
6.	Dr.R.Sudhakar	Professor /ECE & Asso. Dean-Student Research	
7.	Dr.B.Kishore	Associate Professor /EEE & Asso. Dean-Corporate Relations	-
8.	Dr.Rama Thirumurugan	Prof. & HoD - MECH	
9.	Dr.D.Sivaganesan	Professor & HoD /CSE	
10.	Dr.D.Ganesh Kumar	Professor & HoD /EEE	
11.	Dr.P.Kothai	Prof. & HoD - Civil & CoE	
12.	Dr.V.K.Sudha	Professor & HoD i/c -ECE	
13.	Dr.D.Shanmugam	Prof. & HoD - AUTO	
14.	Dr.N.Saravanakumar	Asso. Prof.& HoD i/c -EE (VLSI)	
15.	Dr.J.Ramprasath	Asso. Prof .& HoD i/c -AI& DS	
16.	Dr.L.Meenachi	Asso. Prof .& HoD i/c -IT	
17.	Dr.P.Vivekanandan	Professor & Head - CSE (AL&ML) & CSE(CS)	
18.	Dr.L.Chitra	Asso. Prof./EEE & 1st Year HoD	
19.	Dr.R.Muthusami	Asso. Prof./& HoD i/c -MCA	
20.	Dr.K.Hariharan	Asso. Prof./- Mech	
21.	Dr.S.Krishna Kumar	Assistant Professor (SS) /Civil	
22.			
23.			



# Dr. Mahalingam College of Engineering and Technology,

Pollachi 642 003

Internal Quality Assurance Cell

Minutes of meeting

The In-house meeting for IQAC was held on 23.07.2025 at 11.00 AM in Principal Conference Hall. The following members were attended the meeting:


<u>Name</u>	<u>Designation</u>
Dr. P. Govindasamy	Sr. Prof & Principal
Dr. A. Senthilkumar	Sr. Prof & Vice Principal
Dr. S. Ramakrishnan	Sr. Prof & Dean-Research and Innovation
Dr. R. Sudhakar	Professor /ECE & Associate Dean Student Research
Dr. K. Vijayakumar	Professor /EEE & Associate Dean Academics
Dr. B. Kannapiran	Professor /ECE & Associate Dean IQAC
Dr. Rama Thirumurugan	Professor & HoD /Mech
Dr. D. Shanmugam	Professor & HoD / AUTO
Dr. P.S. Kothai	Professor & HoD/Civil, Controller of Examinations
Dr. V. K. Sudha	Professor & HoD i/c /ECE
Dr. D. Ganesh Kumar	Professor & HoD/EEE
Dr.G. Sivaganesan	Professor & HoD / CSE
Dr.P.Vivekanandan	Professor & HoD / CSE (AI&ML) & CSE (CYS)
Dr. L. Meenatchi	Associate Professor & HoD i/c / IT
Dr. J. Ramprasath	Associate Professor & HoD i/c /AI& DS
Dr.N.Saravanakumar	Associate Professor & HoD i/c /EE (VLSI)
Dr. L. Chitra	Associate Professor /EEE & 1 <sup>st</sup> Year HoD i/c
Dr. R. Muthusami	Associate Professor & HoD i/c /MCA
Dr. K. Hariharan	Associate Professor/ Mech & IQAC Coordinator
Dr. S. Krishna Kumar	Assistant Professor (SS)/ Civil & IQAC Coordinator

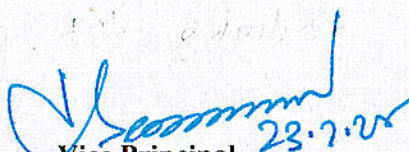
The following points were discussed:

S. No	Agenda	Points Discussed
1.	Status of Anna University Affiliation Visit for the AY 2025-26.	The Associate Dean-IQAC informed that Anna University Affiliation Inspection visit has been completed and details pertaining to affiliation were submitted for the AY 2025-26 to Anna University, Chennai.
2.	NBA Compliance Report & Extension order received-MECH, ECE, CSE, EEE & IT	The Associate Dean-IQAC informed that NBA Compliance Report & Extension order received for the department - MECH, ECE, CSE, EEE & IT and the same was updated in our institute website.
3.	Academic and Administrative Audit for the AY 2024-25	The Associate Dean-IQAC informed that Academic and Administrative Audit for the AY 2024-25 is planned to conduct in during 30 <sup>th</sup> of August, 2025.



S. No	Agenda	Points Discussed
4.	New Faculty Induction Programme for the AY 2025-26	The Associate Dean-IQAC informed that New Faculty Induction Programme for the AY 2025-26 is planned during 9 <sup>th</sup> , 23 <sup>rd</sup> and 30 <sup>th</sup> of August 2025 in association with TLC division.
5.	Annual review meeting (1 <sup>st</sup> June 2024 to 31 <sup>st</sup> May 2025) to analyse activities planned and achieved by the department against target for the AY 2024-25.	The Department wise parameters with respect to Academic, Research and Extension activities have been presented by respective Head of Departments pertaining with activities planned and achieved against the target set for AY 2024-25. Further the observations have been shared to the respective Head of Departments to achieve the activities planned with respect to Target in the upcoming year AY 2025-26.

  
Associate Dean-IQAC

  
Vice Principal 23.7.25

  
PRINCIPAL

To: The Members concerned

Copy to: MCET Office

Copy Submitted to: The Secretary and Joint Secretary for kind information



**Dr. Mahalingam College of Engineering and Technology,**

**Pollachi 642 003**

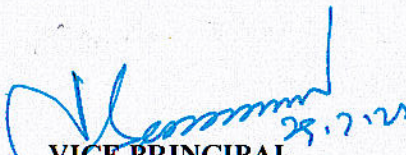
**Internal Quality Assurance Cell**


**Action Taken Report for IQAC Meeting held on 23.07.2025**

Date: 29.07.2025

S. No.	Points Discussed	Action Taken
1	Academic and Administrative Audit for the AY 2024-25	The circular for Academic and Administrative Audit for the AY 2024-25 along with check list has been sent to all Head of Departments and to all Head of Sections.
2	New Faculty Induction Programme for the AY 2025-26	The induction programme schedule for newly joined faculty members has been sent to all Departments.
3	Annual review meeting (1 <sup>st</sup> June 2024 to 31 <sup>st</sup> May 2025) to analyse activities planned and achieved by the department against target for the AY 2024-25.	It is informed to verify and update the details along with proof documents with respect to AQAR 2024-25 on or before 31.07.2025.

B.Ke.  
Associate Dean-IQAC  
29/7/25

  
VICE PRINCIPAL 28.7.25

  
PRINCIPAL