

Dr.Mahalingam College of Engineering and Technology
Pollachi 642 003

Ref: MCET/GRC/2023-24 -01

Date: 24.01.2024

CIRCULAR

Sub: Reconstitution of **Grievance Redressal Committee for Students** – Reg.

Ref: 1. Office Circular No. MCET/IQAC/146/GRC/2022-23, Dt. 12.07.2023

2. Letter No. F.1-13/2022 (CPP-II) /UGC/Regulation/2023/Dt.11.04.2023
from the Member-Secretary, UGC, New Delhi.

With reference to the office circular and UGC letter cited above, it is informed that, the **Grievance Redressal Committee for students** is reconstituted with the following members for a period of **Three years** with effect from the Academic Years 2023-24 to 2025-26.

S.No	Name and Designation	Position
1	Dr.P.Govindasamy, Principal	Chairperson
2	Dr. A. Rajadurai, Professor (Retired), Department of Production Technology, Anna University MIT Campus, Chennai	Ombudsperson
3	Dr. A.Senthilkumar, Dean - Academic and Autonomous	Member
4	Dr. L.Chitra Associate Professor/EEE & HoD-S&H	Member
5	Dr.V.K.Sudha, Professor/ECE	Member
6	Mr.N.Karthikeyan Assistant Professor (SS)/Physics	Member Secretary
7	Selvi.I.U.Mani Bharathi 727623BCE032	Student Representative

Functions:

To redress the grievances of students. The aggrieved student's may represent their grievance to the Chairperson of the Committee either in writing or email to principal@drmcet.ac.in or register their grievance online through the link <http://grievances.drmcet.ac.in/login.aspx?l=s> The GRCS shall submit monthly Online Grievances Processed by the institute on the AICTE Portal.

Meetings: Then and there required.

Role of Member Secretary:

The Member Secretary shall with the approval of the Principal/Chairperson convene the meeting, prepare the agenda, record the minutes and circulate amongst the members. Shall ensure compliance of all decisions of the Committee.


PRINCIPAL


To

The Committee Members Concerned

Copy to: All HoDs/HoSs

Copy to: CHRO, Dean's, MCET Office, HR Office & IQAC

Copy submitted to the Secretary for kind information.