

**Dr. Mahalingam College of Engineering and Technology,
Pollachi 642 003**

MCET/IQAC-Meeting/2024 – 25/04

Date: 25.04.2025



CIRCULAR

Sub: In-house Meeting for IQAC-reg.

The In-house Internal Quality Assurance Cell (IQAC) meeting is scheduled on 06.05.2025 at Principal Conference Hall. All the Dean's and HoD's are requested to attend the meeting. The points to be discussed in the meeting are as follows:

AGENDA

1. Progress of AICTE approval process 2025-26
2. Progress of Anna University affiliation process 2025-26
3. Status of NBA compliance visit for Mechanical, ECE,EEE, CSE and IT programmes
4. ODOT consolidation for AY 2024-25
5. Preparation of consolidated details for submission of AQAR 2024-25
6. Student Satisfactory Survey report – Batch 2021-25
7. Course wise Mid-Sem faculty feedback report AY 2024-25
8. Quality initiative programme conducted during March 2025
9. 3rd Quarterly review for analysis of activities planned & achieved against target set for AY 2024-25
10. Any other Matters


PRINCIPAL


To: All Dean's & HoD's

Copy to: Vice Principal, IQAC & MCET Office

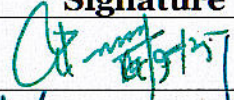
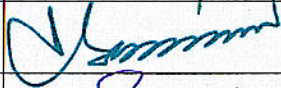
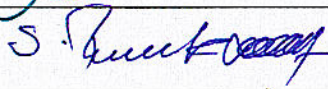
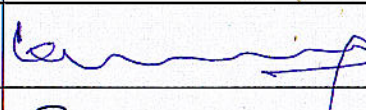
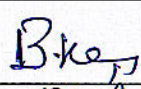
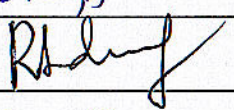



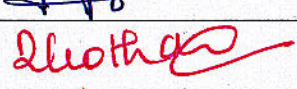
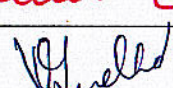
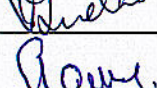
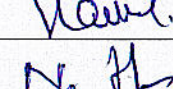
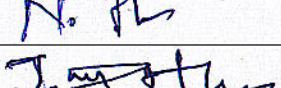
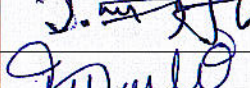
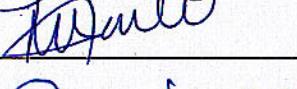
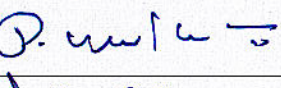
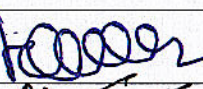
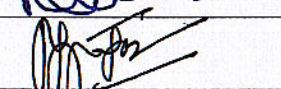
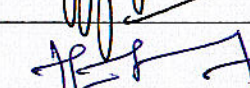
Copy Submitted to: Joint Secretary and Secretary for kind information

In-house meeting for IQAC

Attendance sheet

Date: 06.05.2025 Venue: Principal Conference Hall

Time: .10.00 am

S. No	Name	Designation	Signature
1.	Dr.P.Govindasamy	Principal	
2.	Dr.A.Senthilkumar	Vice Principal	
3.	Dr.S.Ramakrishnan	Sr.Prof & Dean-Research and Innovation	
4.	Dr.K.Vijayakumar	Professor /EEE & Asso.Dean Academics	
5.	Dr.B.Kannapiran	Professor /ECE & Asso. Dean-IQAC	
6.	Dr.R.Sudhakar	Professor /ECE & Asso. Dean-Student Research	
7.	Dr.Rama Thirumurugan	Prof. & HoD - MECH	
8.	Dr.D.Sivaganesan	Professor & HoD /CSE	
9.	Dr.D.Ganesh Kumar	Professor & HoD /EEE	
10.	Dr.P.Kothai	Prof. & HoD – Civil & CoE	
11.	Dr.V.K.Sudha	Professor & HoD i/c -ECE	
12.	Dr.D.Shanmugam	Prof. & HoD - AUTO	
13.	Dr.N.Saravanakumar	Asso. Prof.& HoD i/c –EE (VLSI)	
14.	Dr.J.Ramprasath	Asso. Prof .& HoD i/c –AI& DS	
15.	Dr.L.Meenachi	Asso. Prof .& HoD i/c –IT	
16.	Dr.P.Vivekanandan	Professor & Head - CSE (AI&ML) & CSE(CS)	
17.	Dr.L.Chitra	Asso. Prof./EEE & 1st Year HoD	
18.	Dr.R.Muthusami	Asso. Prof./& HoD i/c –MCA	
19.	Dr.K.Hariharan	Asso. Prof./- Mech	
20.	Dr.S.Krishna Kumar	Assistant Professor (SS) /Civil	
21.			
22.			

VP-13

**Dr. Mahalingam College of Engineering and Technology,
Pollachi 642 003**

**Internal Quality Assurance Cell
Minutes of meeting**

The In-house meeting for IQAC was held on 06.05.2025 at 11.00 AM in Principal Conference Hall. The following members were attended the meeting:

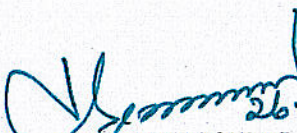
<u>Name</u>	<u>Designation</u>
Dr. P. Govindasamy	Sr. Prof & Principal
Dr. A. Senthilkumar	Sr. Prof & Vice Principal
Dr. S. Ramakrishnan	Sr. Prof & Dean-Research and Innovation
Dr. R. Sudhakar	Professor /ECE & Associate Dean-Student Research
Dr. K. Vijayakumar	Professor /EEE & Associate Dean- Academics
Dr. B. Kannapiran	Professor /ECE & Associate Dean-IQAC
Dr. Rama Thirumurugan	Professor & HoD /Mech
Dr. D. Shanmugam	Professor & HoD - AUTO
Dr. P.S. Kothai	Professor - HoD/Civil & Controller of Examinations
Dr. V. K. Sudha	Professor & HoD i/c -ECE
Dr. D. Ganesh Kumar	Professor & HoD/EEE
Dr.G. Sivaganesan	Professor & HoD / CSE
Dr.P.Vivekanandan	Professor & HoD – CSE (AI&ML) & CSE (CYS)
Dr. L. Meenatchi	Associate Professor & HoD i/c – IT
Dr. J. Ramprasath	Associate Professor & HoD i/c –AI& DS
Dr.N.Saravanakumar	Associate Professor & HoD i/c –EE (VLSI)
Dr. L. Chitra	Associate Professor /EEE & 1 st Year HoD i/c
Dr. R. Muthusami	Associate Professor & HoD i/c –MCA
Dr. K. Hariharan	Associate Professor, Mech & IQAC Coordinator
Dr. S. Krishna Kumar	Assistant Professor (SS), Civil & IQAC Coordinator

The following points were discussed:

S. No	Agenda	Points Discussed
1.	AICTE approval process 2025-26	Associate Dean-IQAC informed that Extension of Approval for Academic Year 2025-2026 was received from AICTE and the same has been shared to all departments & also it has been uploaded in our college website.
2.	Anna University affiliation process 2025-26	Associate Dean-IQAC informed that the Inspection team from Anna University will be visiting our campus in order to verify the faculty details and laboratory details and common facilities in connection with Affiliation process 2025-26. He requested all the Head of Departments to ensure the readiness of laboratories in all aspect as per the details submitted in AU portal.

S. No	Agenda	Points Discussed
3.	NBA compliance for Mechanical, ECE, EEE, CSE and IT programmes	Associate Dean-IQAC informed that the NBA compliance audit for CSE, EEE, ECE,, Mechanical and IT Programmes has been successfully completed on 05.04.2025.
4.	ODOT consolidation for AY 2024-25	Associate Dean-IQAC informed that data consolidation process for AY 2024-25 including 4 th Quarter cycle details along with proof documents should be completed before the 24 th May 2025.
5.	Student Satisfactory Survey report – Batch 2021-2025	Associate Dean-IQAC presented the summary of comments/suggestions given by students with respect to Student Satisfactory Survey (Batch 2021-2025) submitted by final years. The comments/suggestions given by students will be shared to all Head of Departments and further it is requested to submit an action plan on or before 21 st May 2025.
6.	Course-wise mid-sem faculty feedback report AY2024-2025	Associate Dean-IQAC presented Course-wise mid-sem faculty feedback report AY2024-2025 received through CMS portal. Actions taken for the same by the individual faculty were also presented.
7.	Quality initiative programme conducted	Associate Dean-IQAC informed “Best Practices in Higher Engineering Institutions” a quality initiative programme conducted by IQAC & TLC, with the Resource Person: Dr. Prashant R. Nair, Professor of CSE and Head of IQAC at Amrita Vishwa Vidyapeetham, Coimbatore on 22.03.2025. Similar quality initiative programs will be conducted in the upcoming years also.
8.	3 rd quarterly review for analysis of activities planned & achieved against target set for AY2024-2025	The Department wise parameters with respect to Academic, Research and Extension activities have been presented by respective Head of Departments pertaining with activities planned and achieved against the target set for AY 2024-25. Further the observations have been shared to the respective Head of Departments to achieve the activities planned with respect to deviation in third quarter cycle before the end of Fourth quarter cycle of AY 2024-25.


ASSOCIATE DEAN-IQAC


VICE PRINCIPAL


PRINCIPAL

To: The Members concerned

Copy to: MCET Office, Central Office, HR Office & IQAC

Copy Submitted to: The Joint Secretary and Secretary for kind information


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Pollachi 642 003**

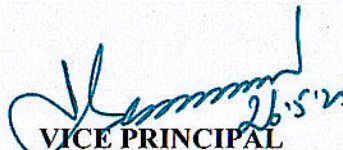
Internal Quality Assurance Cell

Action Taken Report for IQAC Meeting held on 06.05.2025

Date: 26.05.2025

S. No.	Points Discussed	Action Taken
1	ODOT consolidation process for AY 2024-25 including 4 th Quarter cycle	Department wise ODOT consolidation was completed on 24.05.2025
2	Student Satisfactory Survey report – Batch 2021-2025	Department wise action plan with respect to comments/suggestions given by students against Student Satisfactory Survey(Batch 2021-2025) was submitted on 21.05.2025.
3	Course-wise mid-sem faculty feedback report AY 2024-2025	Corrective and Preventive Action form were collected from the faculty who obtained score less than 3 with respect to question wise feedback submitted by students.


ASSOCIATE DEAN-IQAC
26/5/25


VICE PRINCIPAL
26.5.25


PRINCIPAL
26/5