

**Dr.Mahalingam College of Engineering and Technology**  
**Pollachi 642 003**

Ref: MCET/IQAC/62/DWC/2025-26

Date: 20.06.2025

**CIRCULAR**

**Sub:** Re-Constitution of **Discipline Welfare Committee for Students** – Reg.

**Ref:** Office Circular No. MCET/IQAC/155/DWC/2023-24, Dt. 12.07.2023

It is informed that, the **Discipline and Welfare Committee for students** is reconstituted with the following members for the academic years 2025-26 onwards until further orders.

S.No	Name and Designation	Position
1	Dr. P. Govindasamy Principal	Chairman
2	Dr. A. Senthilkumar Vice Principal	Member
3	Dr. L. Chitra Associate Professor/ EEE & HoD -S&H	Member
4	Dr. V.K.Sudha Professor & HoD-ECE	Member
5	Dr.D.Ganeshkumar Professor & HoD-EEE	Member
6	Mr.N.Karthikeyan Assistant Professor (SS) /Physics & DCoE	Member
7	Dr. P.A. Periasamy Associate Professor/Chemistry & Dy. Warden Hostel	Member
8	Ms.D.Nivetha Assistant Professor /English & Asst. Warden - Girls Hostel	Member
9	Dr.R.Ramesh Assistant Professor (SG)/Maths & Asst. Warden - Boys Hostel	Member
10	Capt.Dr. B. Saravanakumar Associate Professor/Physics	Member-Secretary

**The following are the functions of the committee:**

To examine / inquire and recommend punishments / remedial measure in the cases of:

- i. Malpractices in examinations
- ii. Indiscipline in the college campus and hostel premises
- iii. Complaints of ragging
- iv. Complaints of eve teasing and harassment of weaker sections
- v. Any other activity that may damage the discipline and harmony of the college

To visit periodically the campus of the college, including the hostels to recommend improvements in amenities and maintenance of students' facilities.

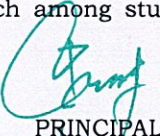
The committee shall meet at least once in two months to deliberate on issues referred to. However, emergency meeting of the committee can be convened as and when situation warrants. All the meetings shall be convened by the convener with the approval of the chairman.

The committee shall submit its recommendations to the Principal of the college. Based on the recommendations made by the committee, the Principal will implement the decisions forthwith. However, under extraordinary circumstances, the Principal may entertain appeals from the aggrieved persons and take appropriate actions.

**Meetings:** Two meetings per year.

**Role of Member Secretary:**

To encourage good and healthy disciplinary practices, imparting an optimistic approach among students, Initiate actions against students involved in disciplinary activities.

  
PRINCIPAL  
# B H

To: The members concerned  
Copy to: All Head of the Departments/Section In-charges  
Copy to: Central Office, HR Office, MCET Office, IQAC  
Copy to: Deans & Vice Principal  
Copy submitted to: The Joint Secretary & Secretary for kind information