

Ref: MCET/IQAC/72/DRC/2025-26

Date: 20.06.2025

CIRCULAR

Sub: Re-Constitution of Committee for **Disability Resource Center** - Reg.

Ref: Circular No. MCET/IQAC/82/DRC/2024-25,Dt. 08.07.2024

With reference to the circular cited above, the **Disability Resource Center** of our institution is reconstituted with the following members from the academic year 2025-26 until further orders.

Sl.No	Name and Designation	Nominated as
1	Dr. P. Govindasamy, Principal	Chairman
2	Mr. R. Vishnu Rameshkumar, Assistant Professor (SS)	Member
3	Ms.C.Jayashree Assistant Professor (SS)/CSE	Member
4	Ms.V.Arunadevi, Assistant Professor (SS)/English	Member
5	Mr.A.Shafeek Assistant Professor (SS)/ECE	Member Secretary

Functions:


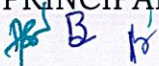
Taking care of day to day needs of differently abled students at the college. Oversee the implementation of Govt. schemes existing and to be devised in future for the benefit of the disabled students in the college.

Meetings:

At least two meetings per year. However, the meeting may be scheduled as and when necessary.

Role of Member Secretary

The Member Secretary shall with the approval of the Chairman convene the meeting, prepare the agenda, record the minutes and circulate amongst the members. Shall ensure compliance of all decisions of the Committee.


PRINCIPAL


To: The members concerned

Copy to: All Head of the Departments/Section In-charges

Copy to: Central Office, HR Office, MCET Office, IQAC

Copy to: Deans & Vice Principal

Copy submitted to: The Joint Secretary & Secretary for kind information