Dr. Mahalingam College of Engineering and Technology, Pollachi 642 003
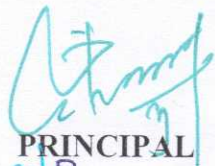
Date: 30.12.2024

CIRCULAR

Sub: In-house meeting for IQAC-reg.

The In-house meeting for Internal Quality Assurance Cell (IQAC) is scheduled on **06.01.2025 (Monday) at 11.00 AM** in Principal Conference Hall. All Dean's and HoD's are requested to attend the meeting.

The agenda points of the meeting:

1. Academic and Administrative audit & Process audit for CoE office for AY 2023-24 by external expert
2. Submission of details for MHRD-AISHE 2023-24
3. Submission of details for NAAC -AQAR 2023-24
4. Second Quarterly review meeting (September to November 2024) to analyse activities planned and achieved by the Department against target set for AY 2024-25
5. Any other Matters

PRINCIPAL

To: All Dean's & HoD's

Copy to: Exam Cell, IQAC & MCET Office

Copy Submitted to: The Secretary and Joint secretary for kind information

Dr.Mahalingam College of Engineering and Technology- Pollachi 642 003

In-house meeting for IQAC

Attendance sheet

Date: 06.01.2025   Venue: Principal Conference Hall   Time: .11.00 am

S. No	Name	Designation	Signature
1.	Dr.P.Govindasamy	Principal	
2.	Dr.A.Senthilkumar	Dean- Academics and Autonomous	
3.	Dr.S.Ramakrishnan	Dean-Research and Innovation	
4.	Dr. Calvin Sophistus King	Dean – Industry Relations and Talent Development	
5.	Dr.B.Kannapiran	Professor /ECE & Head IQAC	
6.	Dr.Rama Thirumurugan	Prof .& HoD i/c - MECH	
7.	Dr.D.Shanmugam	Prof .& HoD - AUTO	
8.	Dr.P.Kothai	Prof. & HoD – Civil & CoE	
9.	Dr.R.Sudhakar	Professor & HoD -ECE	
10.	Dr.K.Vijayakumar	Prof .& HoD - EEE	
11.	Dr.D.Sivaganesan	Professor & HoD i/c /CSE	
12.	Dr.K.N.Vijeyakumar	Prof. & Head –EE (VLSI)	
13.	Dr.J.Ramprasath	Asso .Prof .& HoD i/c –AI& DS	
14.	Dr.L.Meenachi	Asso .Prof .& HoD i/c –IT	
15.	Dr.P.Vivekanandan	Professor & Head - CSE (AL&ML) & CSE(CS)	
16.	Dr.L.Chitra	Asso. Prof./EEE & 1st Year HoD	
17.	Dr.R.Muthusami	Asso. Prof./& HoD i/c –MCA	
18.	Dr.K.Hariharan	Asso. Prof./- Mech	
19.	Dr.S.Krishna Kumar	Assistant Professor (SS)*/Civil	
20.	DR. A. NOBLE MARY JULIET	ASSOC Prof / CSE	
21.			
22.			

Dr. Mahalingam College of Engineering and Technology,
Pollachi 642 003
Internal Quality Assurance Cell
Minutes of meeting

Date: 09.01.2025

The In-house meeting for IQAC was held on 06.01.2025 at 11.00 AM in Principal Conference Hall. The following members were attended the meeting:

Name	Designation
Dr. P. Govindasamy	Sr. Prof & Principal
Dr. A. Senthilkumar	Sr. Prof & Dean- Academics and Autonomous
Dr. S. Ramakrishnan	Sr. Prof & Dean-Research and Innovation
Dr. Calvin Sophistus King	Sr. Prof & Dean – Industry Relations and Talent Development
Dr. B. Kannapiran	Professor /ECE & Head IQAC
Dr. Rama Thirumurugan	Professor & HoD i/c /Mech
Dr. D. Shanmugam	Professor & HoD - AUTO
Dr. P.S. Kothai	Professor & HoD/Civil, Controller of Examinations
Dr. R. Sudhakar	Professor & HoD/ECE
Dr. K. Vijayakumar	Professor & HoD/EEE
Dr.P.Vivekanandan	Professor & HoD – CSE (AI&ML) & CSE (CYS)
Dr. L. Meenatchi	Asso. Prof. & HoD i/c – IT
Dr. J. Ramprasath	Asso .Prof. & HoD i/c –AI& DS
Dr. L. Chitra	Asso. Prof. /EEE & 1st Year HoD i/c
Dr. R. Muthusami	Asso .Prof & HoD i/c –MCA
Dr.A.Noble Mary Juliet	Asso .Prof/ CSE
Ms.M.Bhagavathi Priya	Asst Prof/ VLSI Design
Dr. K. Hariharan	Associate Professor, Mech & IQAC Coordinator
Dr. S. Krishna Kumar	Assistant Professor (SS), Civil & IQAC Coordinator

The following points were discussed:

S. No	Agenda	Points Discussed
1.	Schedule for Academic and Administrative Audit & Process audit for CoE office for AY 2023-24	Head/IQAC informed that Academic and Administrative Audit & Process audit for CoE office for AY 2023-24 is scheduled between 24-01-2025 and 08-02-2025.
2.	Submission of NAAC-AQAR for AY 2023-24	Head/IQAC informed that details with respect to NAAC-AQAR for AY 2023-24 will be submitted on or before 21-01-2025.
3.	Submission of details for MHRD-AISHE 2023-24	Head/IQAC informed that details pertaining with MHRD-AISHE for AY 2023-24 will be submitted on or before 18-01-2025.
4.	Second Quarterly review meeting (September to November 2024) to analyse	• All Head of the Departments have presented the Academic, Research and Extension activities for Second Quarter cycle (Sep

S. No	Agenda	Points Discussed
	activities planned and achieved by the Department against target set for AY 2024-25	to Nov 2024) against the target set for each parameters and also presented reason for the deviation against the activities planned and achieved in Second Quarter cycle.
		• Principal and Deans requested that all Head of Departments should adhere the activities planned and achieved against the target set for the AY 2024-25.
5.	Draft UGC regulation on Grading of Higher Education Institutions (HEI) based on Implementation of National Education Policy (NEP) 2020	Head/IQAC presented the key points with respect to eligibility qualifiers required for submission of application to get the privilege(extension for the grant of Autonomous status) from the UGC.

Head-IQAC
9/1/25

Dean A&A
10.1.25

PRINCIPAL

To: The Members concerned
Copy to: MCET Office
Copy Submitted to: The Secretary and Joint Secretary for kind information

Dr. Mahalingam College of Engineering and Technology,
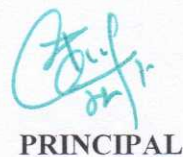## Pollachi 642 003
Internal Quality Assurance Cell

Action Taken Report for IQAC Meeting held on 06.01.2025

Date: 20.01.2025

S. No.	Points Discussed	Action Taken
1	Submission of details for MHRD-AISHE 2023-24	The details pertaining to MHRD-AISHE 2023-24 has been submitted on 08-01-2025 through web portal
2	Schedule for Academic and Administrative Audit & Process audit for CoE office for AY 2023-24	It is decided to conduct Academic and Administrative Audit & Process audit for CoE office for AY 2023-24 on 25-01-2025 (Phase-1) and 08-02-2025 (Phase-2)
3	Submission of NAAC-AQAR for AY 2023-24	The details pertaining to NAAC-AQAR 2023-24 has been submitted on 17-01-2025 through web portal

Head-IQAC   Dean A&A 20·1·25   PRINCIPAL