

**Dr. Mahalingam College of Engineering and Technology, Pollachi 642 003**  
**Internal Quality Assurance Cell**

MCET/IQAC/Meeting/2023– 24/02

Date: 20.10.2023

**CIRCULAR**

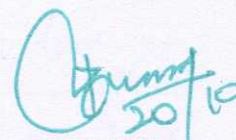

**Sub: IQAC Meeting – Intimation to the Members of IQAC**

-----

The In-house meeting for Internal Quality Assurance Cell (IQAC) is scheduled @02.30PM on 23.10.2023 in Principal Conference Hall. All Dean's and HoD's are requested to attend the meeting.

The agenda points to be discussed in the meeting are as follows:

1. NAAC Cycle 3 Peer Team visit
2. One Data One Time (ODOT) review.
3. AICTE Approval Process 2024-2025
4. Anna University Affiliation Process – 2024-2025
5. AQAR submission AY2022-2023
6. NIRF 2024 Pre-registration
7. Planning and Monitoring Board meeting
8. Organizing Quality Initiative Programme
9. Any other Matters

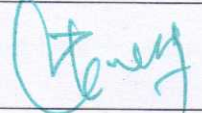
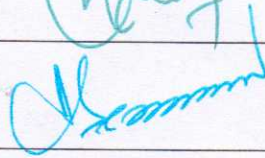
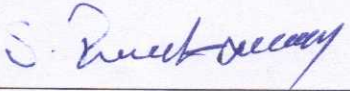

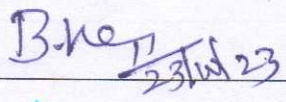

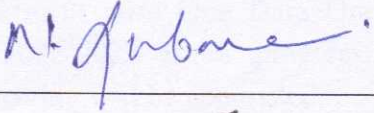
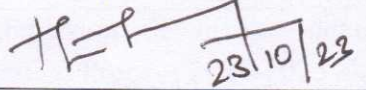

  
20/10  
**PRINCIPAL**  


To: The Members concerned  
Copy to: IQAC, MCET Office  
Copy Submitted to: The Secretary

**Dr. Mahalingam College of Engineering and Technology,  
Pollachi 642 003  
Internal Quality Assurance Cell**

IQAC Meeting held on 23.10.2023

**Attendance Sheet**

S.No	Name	Designation	Signature
1.	Dr.P.Govindasamy	Principal	
2.	Dr.A.Senthilkumar	Dean- Academics and Autonomous	
3.	Dr.S.Ramakrishnan	Dean-Research and Innovation	
4.	Dr. Calvin Sophistus King	Dean – Industry Relations and Talent Development	
5.	Dr.B.Kannapiran	Professor /ECE & Head IQAC	
6.	Dr.K.Murali	Professor & HoD/Civil & CoE	
7.	Dr. N. Suba Rani	Asso .Prof .& HoD i/c – AI& DS	
8.	Dr.K.Hariharan	Assistant Professor (SG) Mech	
9.	Mr.S. Krishnakumar	Assistant Professor (SS) Civil	



**Dr. Mahalingam College of Engineering and Technology,  
Pollachi 642 003  
Internal Quality Assurance Cell**

The In-house meeting for IQAC was held on 23.10.2023 at 2.30PM in Principal Conference Hall. The following members were attended the meeting:

<u>Name</u>	<u>Designation</u>
Dr.P.Govindasamy	Principal
Dr.A.Senthilkumar	Dean- Academics and Autonomous
Dr.S.Ramakrishnan	Dean-Research and Innovation
Dr. Calvin Sophistus King	Dean – Industry Relations and Talent Development
Dr.B.Kannapiran	Professor /ECE & Head IQAC
Dr.K.Murali	Professor & HoD/Civil & CoE
Dr. N. Suba Rani	Asso .Prof .& HoD i/c –AI& DS
Dr.K.Hariharan	Assistant Professor (SG) Mech
Mr.S. Krishnakumar	Assistant Professor (SS) Civil

The following points were discussed:

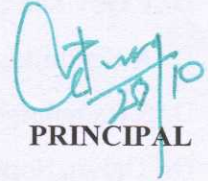
S.No	Points Discussed	Action Plan
1.	NAAC Cycle 3 Peer Team visit	IQAC – Head informed that NAAC cycle 3 Peer team visit was completed successfully during 17.10.23 and 18.10.23, further we expect the result from NAAC. He also thanks all the members for their support to complete the NAAC peer time visit successfully.
2.	One Data One Time (ODOT) review.	IQAC Head informed that department wise One Data One Time (ODOT) consolidation for AY2022-2023 is in progress. After consolidation of details, review meeting will be conducted.
3.	AICTE Approval Process 2024-2025	IQAC Head informed that submission of faculty details and laboratory details for AICTE Approval Process 2024-2025 should be prepared before December 2023
4.	Anna University Affiliation Process – 2024-2025	IQAC Head informed that submission of faculty details and laboratory details for Anna University affiliation Process 2024-2025 should be prepared before December 2023.
5.	AQAR submission AY2022-2023	IQAC – Head discussed that submission of AQAR for AY2022-2023 will be completed before the deadline in NAAC portal.
6.	NIRF 2024 Pre-registration	IQAC – Head requested Dean R&I to initiate the pre-registration process for NIRF 2024.
7.	Planning and Monitoring Board meeting	IQAC Head informed that first meeting of Planning and Monitoring Board was conducted on 09.06.2023 and the second meeting will be planned to conduct during the month of March, 2024.
8.	Organizing Quality Initiative Programme	IQAC – Head informed that one quality initiative program was organized by IQAC during 02 <sup>nd</sup> June 2023 and further one day workshop/ Seminar to be organized by External Expert member before May 2024.



S.No	Points Discussed	Action Plan
9.	Any other Matters	Principal thanks all the members for extending their support and cooperation for the successful completion of NAAC peer time visit. Principal requested all Head of Department and heads of various sections to provide necessary details for AICTE approval and Anna University affiliation process before December 2023.

B. Ke  
Head-IQAC  
29/10/23

  
DEAN (A&A)

  
PRINCIPAL

To: The Members concerned  
Copy to: IQAC, MCET Office  
Copy Submitted to: The Secretary for kind information

**Dr. Mahalingam College of Engineering and Technology,  
Pollachi 642 003  
Internal Quality Assurance Cell**

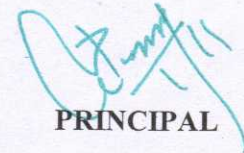
**Action Taken Report for IQAC Meeting held on 23.10.2023**

Date: 01.11.2023

S. No.	Points Discussed	Action Taken
1	NAAC Cycle 3 Peer Team visit	Institute is awarded A++ grade with the tenure for 7 years.
2	One Data One Time (ODOT) review.	Department level SPoC review completed and consolidation work in the final stage

B.Ke  
Head-IQAC  
11/11/23

  
DEAN (A&A)

  
PRINCIPAL