

Dr.Mahalingam College of Engineering and Technology
Pollachi 642 003

Ref:MCET/IQAC/ 149 /SAC/2023-24

Date: 12.07.2023

CIRCULAR

Sub: Re-Constitution of Students Activity Cell – Reg. ✓

Ref: MCET/IQAC/859/SAC/2022-23, Dt. 02.01.2023 ✓

With reference to the Office Order cited above, **the Student Activity Cell** is re-constituted with the following faculty members from the academic year 2023-24 onwards until further orders

S.No	Name and Designation	Position
1.	Dr. P. Govindasamy, Principal	Chairman
2.	Dr.L.Chitra Associate Professor/ EEE & HoD -S&H	Member
3.	Mr.S.Gnanakumar Assistant Professor /Mech	Member
4.	Mr. M. Sudharsanan Assistant Professor/ Civil	Member
5.	Mrs.K.C.Raja Rajeshwari Assistant Professor/ECE	Member
6.	Dr.S.Ponni@Sathya Assistant Professor (SG)/ IT	Member
7.	Mr.C.Radhakrishnan, Assistant Professor (SS)/MCR	Member-Secretary

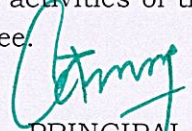

Functions of Curricular, Co -curricular and Extra- curricular activities:

- To support students induction program activities and UHV-I related activities
- To suggest and organize various cultural activities to be organized in an academic year.
- Plan and organize various activities on behalf of NSS/NCC and encourage students/ staff to participate in NSS, NCC, Blood donation camps, Flood relief camp etc.,
- To prepare sports calendar and an action plan to implement the same.
- To suggest the methods which encourage students and faculty to utilize sports and games facilities available in the college.
- To take up the responsibility of preparing the budget estimate, requirement of infrastructure and equipment, maintaining the equipment and play fields.
- Selection of teams to represent the college in inter-collegiate tournaments and also the intramural tournaments.
- To prepare the details of attendance exemption to be given to the students representing college in various sports and games.
- To increase the cordial relations between students and faculty by organizing exhibition games between the teams of students and faculty wherever possible.

Meetings: Two meetings per year.

Role of Member Secretary

Further, the Member Secretary of the committee is requested to follow up the activities of the Student Activity Cell and submit the periodical report to the Chairman of the committee.


PRINCIPAL


To: The above members

Copy to: All Head of the Departments/Section In-charges

Copy to: CHRO, Deans, HR Office, Central Office, MCET Office, IQAC

Copy submitted to the Secretary for kind information