

Dr.Mahalingam College of Engineering and Technology
Pollachi 642 003

Ref: MCET/IQAC/ 146 /GRC/2023-24

Date: 12.07.2023

CIRCULAR

Sub: Reconstitution of **Grievance Redressal Committee for Students** – Reg.

Ref: 1. Office Circular No. MCET/IQAC/847/GRC/2022-23, Dt. 02.01.2022

2. Letter No. F.No 1-101/PGRC/AICTE/Regulation/2019/9530-9537,
Dt.02.12.2019 from the Member-Secretary, AICTE, New Delhi.

With reference to the office circular and AICTE letter cited above, it is informed that, the **Grievance Redressal Committee for students** is reconstituted with the following members for a period of two years with effect from the Academic Year 2023-24.

S.No	Name and Designation	Position
1	Dr.P.Govindasamy, Principal	Chairperson
2	Dr. A.Senthilkumar, Dean - Academic and Autonomous	Member
3	Dr. L.Chitra Associate Professor/EEE & HoD-S&H	Member
4	Dr.V.K.Sudha, Professor/ECE	Member
5	Mr N.Karthikeyan Assistant Professor (SS)/Physics	Member Secretary
6	Selvan. S. Siranjeevi Roll No. 727621BCE026	Student Representative



Functions:

To redress the grievances of students. The aggrieved student's may represent their grievance to the Chairperson of the Committee either in writing or email to principal@drmcet.ac.in or register their grievance online through the link https://mcet.in/?page_id=3457. The GRCS shall submit monthly Online Grievances Processed by the institute on the AICTE Portal.

Meetings: Then and there required.

Role of Member Secretary:

The Member Secretary shall with the approval of the Principal/Chairperson convene the meeting, prepare the agenda, record the minutes and circulate amongst the members. Shall ensure compliance of all decisions of the Committee.


PRINCIPAL


To
The Committee Members Concerned
Copy to: All HoDs/HoSs
Copy to: CHRO, Dean's, MCET Office, HR Office & IQAC
Copy submitted to the Secretary for kind information.