Dr. Mahalingam College of Engineering and Technology- Pollachi-03.
(An Autonomous Institution)
Office of Dean Research and Innovation
NPTEL Online Course –Claim Form and Checklist

NPTEL Course details:

Claim for the Academic year	
Name of the Faculty	
Designation and Department	
Date of Joining in MCET	

S.No.	Name of the course and course code	Offering IIT's	Course Start and End Date	Course Duration (in week)	Course semester (ODD/EVEN)	Certificate Type(Sucessfully/Elite/Elite+Silver/Elite+Gold)	Amount
1.							
Total							

Check-List &Recommendation
(Please provide Hard and Soft Copy of below mentioned details)

☐ NPTEL Course Completion Certificate ☐ FDP Certificate

I /We assured you that the above-mentioned details are correct. I declare that the incentive for the above-mentioned online course was not claimed previously and it will not be claimed in MCET in the future.

Name of the Faculty	Designation & Department	No.of Nptel courses	Claim Amount	Signature with Date	Recommendations of HoD
					Verified/Not Verified _____ **(Signature of HoD)**

Date:

Place:

For office Use Only

The details are verified and incentive of Rs. _____ has been recommended.

S.No.	Name of the Faculty	Designation & Department	No.of Nptel courses	Amount Claimed	Amount Sanctioned
1.					
			Total Grant		

MCET-SWAYAM/NPTEL Coordinator   **Signature of the Dean R & I**

Signature of the Principal

NORMS FOR REIMBURSEMENT OF COURSE FEES FOR ONLINE COURSES

- Faculty members participation in online courses only through COURSERA, NPTEL SWAYAM platforms are mandatory for every faculty (Office order 210. Dt.26.10.2021) for which the yearly maximum claim per faculty is revised as Rs.1500.